



School of the Art Institute of Chicago

DEGREE-SEEKING STUDENT COURSE AUDIT ENROLLMENT FORM

Registration and Records
312.629-6700
312.629-6701 fax

This form must be signed by both instructor and student and submitted to the Office of Registration and Records during the semester's Add/Drop period. A completed form indicates the instructor and student have come to an agreement on the student's level of participation in the course and that, space permitting, the student should be enrolled in the course as an auditor. *If an available space remains in the course after the Add/Drop period ends*, the Registrar will enroll the student into the course as a non-credit auditor. The course will then appear on the student's transcript with their status reflected as "AUD" in place of CR/NCR.

STUDENT INFORMATION

STUDENT NAME: _____

ID NUMBER: _____

COURSE INFORMATION

SEMESTER (CIRCLE ONE):	FALL	SPRING	SUMMER	WINTER
YEAR: _____				
DEPARTMENT (CIRCLE ONE):	ART HISTORY	LIBERAL ARTS	STUDIO DEPT: _____	

COURSE TITLE: _____

CATALOG #: _____ SECTION #: _____ CLASS #: _____

INSTRUCTOR OF RECORD: _____

REQUIRED SIGNATURES

INSTRUCTOR SIGNATURE: _____ DATE: _____

STUDENT SIGNATURE: _____ DATE: _____

REGISTRATION AND RECORDS PROCESSING

AVAILABLE SPACE AFTER ADD/DROP:	YES (ENROLLED)	NO (NOTIFIED STUDENT AND INSTRUCTOR)
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REGISTRAR SIGNATURE: _____ DATE: _____