

# When to Give Credit

Need to Document	No Need to Document
<ul style="list-style-type: none"><li>* When you are using or referring to somebody else's words or ideas from a magazine, book, newspaper, song, TV program, movie, Web page, computer program, letter, advertisement, or any other medium</li><li>* When you use information gained through interviewing another person</li><li>* When you copy the exact words or a "<b>unique phrase</b>" from somewhere</li><li>* When you reprint any diagrams, illustrations, charts, or pictures</li><li>* When you use ideas that others have given you in conversations or over email</li></ul>	<ul style="list-style-type: none"><li>* When you are writing your own experiences, your own observations, your own insights, your own thoughts, your own conclusions about a subject</li><li>* When you are using "<b>common knowledge</b>"- folklore, common sense observations, shared information within your field of study or cultural group</li><li>* When you are compiling generally accepted facts</li><li>* When you are writing up your own experimental results</li></ul>