

# SAMPLE INVITATION LETTER FOR F-1/J-1 STUDENTS

## ABOUT THIS SAMPLE LETTER

The International Affairs office encourages you to write letters of invitation for use in the visa interview of a friend or parent. Use the sample invitation letter below to structure a letter inviting your guests to the United States. International Affairs does not issue these standard letters.

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**(Date)**

To Whom It May Concern:

I would like to invite **(name of guest)**, my **(relationship)** to visit me in Chicago, Illinois for **(reason)**. I am currently a full-time student at the School of the Art Institute of Chicago pursuing an/a **(undergraduate or graduate)** degree in **(name of program)**. I began my studies on **(month, day, year)** and expect to complete my studies no later than **(month, day, year)**. I have attached copies of my SEVIS I-20 and enrollment verification for your reference.

## [OPTIONAL]

While visiting me, **(name of guest)** will be staying with me at my **(house/apartment or place where they will stay)**.

The address is **(your address)**.

If you have any questions, please do not hesitate to contact me.

Sincerely,

**(Your original signature)**

**(Your Name)**

**(Your Address and Telephone Number)**

SAMPLE