



Sign up for Payment Plans & Automatic Payments

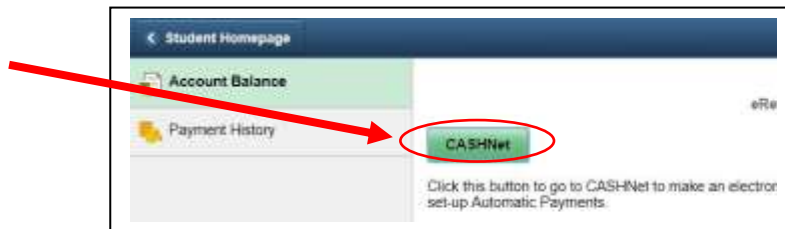
Payment Plans can help you to never miss a payment and prevent late fees and account holds. Auto-pay allows students who are on a payment plan, have their funds taken directly out of the bank account of their choice. **You can only sign up for Auto Pay if you are on a Payment Plan.** You will need your bank account number & routing number or credit card information to get set up.

Sign up takes only a couple of minutes!

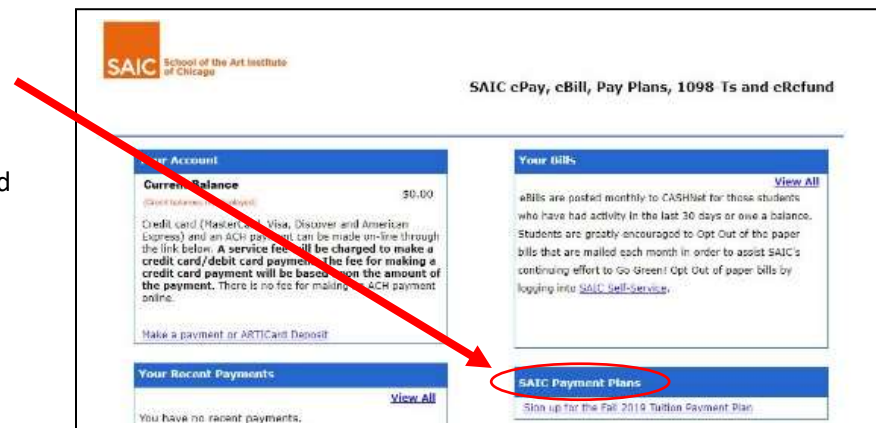
1. Log into Self-Service and select Student Homepage
2. Click on Financial Account



2. Next click the CASHNet button



3. Here you can sign up for a Payment Plan if you have not already. Follow the prompts to do so, and then you will be asked if you would like to sign up for Auto-pay.



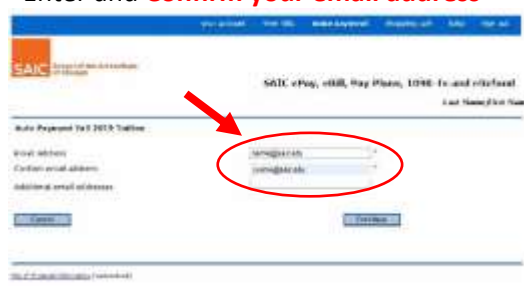
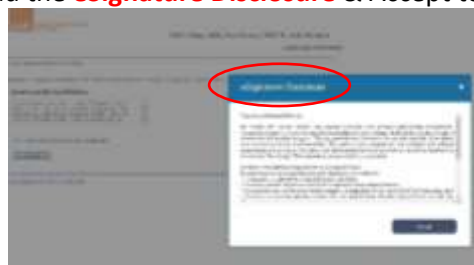



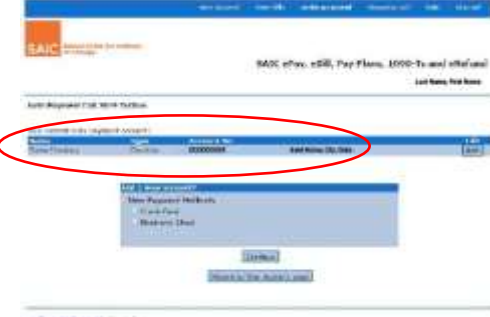

(Continued on next page)



**STUDENT
FINANCIAL
SERVICES**

Please contact the Student Financial Services Office if you have questions:
saic.sfs@saic.edu, 312.629.6600
or visit us in the Sullivan Center at 36 South Wabash Ave., suite 1200.

4. Enter your information to complete Auto-pay enrollment following the prompts below.

<p>a) Enter and Confirm your email address</p> 	<p>b) Read the eSignature Disclosure & Accept to proceed</p> 
<p>c) Read the Terms and Conditions and Accept to proceed</p> 	<p>d) Select the Payment Method you would like to use</p> 
<p>e) Review and Confirm Auto Payment dates and Payment Information</p> 	<p>f) Review and Confirm Auto Payment Account</p> 
<p>g) Review the Scheduled Payments section to make sure all steps have been completed</p> 	<div style="border: 1px solid black; padding: 10px;"> <p>* Please note, only electronic check (ACH) and credit cards may be used to sign up for Auto Pay.</p> </div>



**STUDENT
FINANCIAL
SERVICES**

Please contact the Student Financial Services Office if you have questions:
saic.sfs@saic.edu, 312.629.6600
or visit us in the Sullivan Center at 36 South Wabash Ave., suite 1200.