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## **DIVERSITY INFUSION GRANT (DIG) 2020-21**

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The Diversity Infusion Grant (DIG) supports the research and resources necessary to make structural changes to courses that broaden, refresh, and further SAIC's curricular offerings in relation to diversity, equity, and inclusion (DEI). The Diversity Advisory Group's (DAG) Curriculum Committee has created the SAIC Diversity Infusion Grant (DIG) to facilitate more intentional DEI practices by faculty in the classroom. The funds are intended to support faculty who wish to incorporate more diverse reading selections, a greater variety of global images, DEI pedagogy, and/or development of diversity-related project assignments in their courses.

Grantees will receive up to \$1,000 to support this work. Grantees will receive funds on or around July 1, 2020 to research and redesign their syllabi with changes to courses to be implemented as of academic year 2020-21.

Following the receipt of the award, grantees will be required to:

- Submit a syllabus reflecting the curricular changes by email to [SAICDiversity@saic.edu](mailto:SAICDiversity@saic.edu), two weeks prior to the beginning of the semester in which the course will be taught. The modified syllabus will be shared with the DAG Curriculum Committee for review.
- Participate in a public discussion about the modifications and learning outcomes at the conclusion of the semester. Research, images, readings, and other resources that are included in the updated syllabus as a result of the grant will be collected and added to the Flaxman Libraries' Diversity Readings list. The revised syllabi will be posted publicly so that they are accessible to the SAIC community.
- Provide a short, written narrative to the DAG Curriculum Committee, following the end of the course, on how the changes impacted their course.

### **ELIGIBILITY**

- Full-time tenured, tenure-track, and adjunct faculty, as well as lecturers who have taught at least six courses in a degree program at SAIC, are eligible to apply.
- Applications are encouraged for team-taught courses, including from faculty who have received a team-teaching award.
- Modified courses supported by the grant must be taught during the fall 2020 or spring 2021 semesters.
- These grants are intended for pre-existing courses only. New courses that require funding resources must be submitted via the [New Course Proposal](#) process.
- Diversity Infusion Grant applications must be reviewed and approved by the chair of the department in which the course will be taught prior to submission. Applications without this approval will not be considered.
- Applicants must be in compliance with SAIC required trainings and have fulfilled credential documentation requirements.

**APPLICATIONS ARE DUE ON OR BEFORE MONDAY, MARCH 2, 2020.**

**TO APPLY, complete the [Diversity Infusion Grant Form](#).**

You must be logged in to your SAIC email account to complete the form and apply. If you have any technical difficulty, including problems accessing the form, please contact the CRIT Helpdesk by calling 312.345.3535 or [crithelpdesk@saic.edu](mailto:crithelpdesk@saic.edu). The form can also be accessed by pasting the link below into your browser:

**<https://forms.gle/NL1sQ6PUZG4vdBNTA>**

**Please convert all word documents into PDFs before uploading. Required files to upload include:**

- 500-word proposal with a plan for changes and the impact those changes will have on your course and learning outcomes.
- Budget information that includes your plan for using the funds. (Past recipients have used DIG funding for purchasing books, materials, travel to research sites, and educational resources or workshops.)
- The original syllabus of the course to be redesigned.
- Current CV.
- Email from the chair of the department in which the course will be taught, indicating that they have reviewed the course proposal for the DIG Grant and support the proposed course changes as recommended by the applicant.
- **For Full-Time Faculty Only:** Service and/or contributions to the school community performed over the past three academic years. Full-time faculty should include a list of all service performed for the school over the current and prior two academic years (with dates).

**REVIEW AND SELECTION**

All Diversity Infusion Grant applications are reviewed and awarded by the DAG Curriculum Committee, whose members are:

Melika Bass – Assistant Professor, Film, Video, New Media, & Animation

Maura Frana – Assistant Professor, Visual Communication Design

Dawit Petros – Assistant Professor, Photography

Patrick Rivers – Associate Professor, Liberal Arts

Tristan Sterk – Associate Professor, Architecture, Interior Architecture, & Designed Objects

Priority consideration is given to applicants who have not received a Diversity Infusion Grant within the previous two years. **Incomplete applications will not be considered.** Award recipients are contacted via e-mail in early-May.

**AWARD PAYMENT**

All Diversity Infusion Grants are distributed as one-time-payments, dispersed through regular payroll. The grant amount will be added to a regular payroll payment soon after July 1, 2020. **Since the award is subject to regular payroll taxes, recipients are encouraged to keep records and receipts of associated expenses to submit with their individual year-end tax returns.**

**QUESTIONS?** Please email [SAICDiversity@saic.edu](mailto:SAICDiversity@saic.edu) if you have any questions or need support in making curricular changes.