

TEAM-TEACHING AWARDS

DEADLINE: Monday, October 6th, 2025 by 5:00 pm.

ELIGIBILITY

- All tenured/tenure-track faculty and non-tenure-track faculty who are currently on contract in the degree programs.
- Have completed SAIC required trainings
- Have fulfilled credential documentation requirements
- Have submitted all required syllabi by the deadlines to the Dean's Office

AWARD

The Dean's Office invites applications for Team-Teaching Awards. Team-Teaching Awards provide full course compensation to two or more faculty members who share the teaching responsibilities for a single three-credit-hour course without a raised enrollment cap. These awards are considered enrichment opportunities that support the interests of faculty to work across disciplines, in teams, and explore relationships between art and design scholarship.

Team-Teaching Award applications must be approved by the chair of the primary departments for each faculty member prior to submission.

In advance of submitting an application, interested faculty must reach out to the affiliated departments to discuss the course, gain approval from respective department chair(s), and identify one department that will act as the "parent" department.

Team-Teaching Award courses remain subject to minimum enrollment requirements.

Faculty are strongly encouraged to begin these planning conversations with department chairs in the Spring semester prior to the Fall in which they plan to apply for a Team-Teaching Award, to ensure departments have the time and flexibility needed to secure a place for the course in their future schedule/curriculum planning.

2026-27 Team-Teaching Award opportunities:

- **GENERAL TEAM-TEACHING AWARDS** invite two or more faculty from any department to co-teach a course. These awards provide new opportunities for expanded curricular offerings. Priority consideration for Team-Teaching Awards is given to trans-disciplinary courses, or courses co-taught by faculty from different departments. This award allows for the course to be offered one time in the year for which it was awarded.
- **ART/DESIGN NEXUS TEAM-TEACHING AWARDS** invite two faculty, one from a studio area and one from a design area, to co-teach an advanced-level, 3-credit-hour studio course. These awards support innovative teaching partnerships that engage members of the SAIC community in courses fostering a dialogue within two principal areas of the curriculum: art and design. This initiative extends the interdisciplinary structure that

undergraduate students encounter in Contemporary Practices to more advanced levels of the curriculum. This award allows for the course to be offered one time in the year for which it was awarded. If applying for an Art/Design Nexus Team-Teaching Award: Studio faculty from all disciplines at SAIC are encouraged to apply; however, one of the teaching faculty must teach in/secure approval from a design department.

- **STUDIO SYMPOSIA** Effective with the 2025-26 application cycle, faculty must apply to offer a co-taught Studio Symposia course. Faculty interested in proposing a 6-credit hybrid studio/academic course should now submit their application through CourseDog. Proposals for 2026-27 are due Monday, October 6, 2025 by 5:00 p.m. Details about Studio Symposia can be found on the Faculty Resources [website](#) under *Internal Awards > Fall*.

To prepare for work with department chairs in proposing new courses and incorporating them into the existing curriculum, faculty are encouraged to use the [Team-Teaching Application Tool](#) to complete an editable draft of their application that can be shared and refined with their department chair in advance of applying. When department(s) have signed off, faculty can copy/paste their application information directly from the Application Tool into the Google form that serves as their official application.

Faculty should not submit the official Team-Teaching Award Application Form until they have received chair approval(s) to run the course in the following academic year. In addition, departmental Senior Administrative Directors should be informed of the Chair's approval at the time that the application is submitted.

APPLICATION INSTRUCTIONS

Applications are due on or before Monday, October 6, 2025 by 5:00 pm.

To apply, complete the [Team-Teaching Application Form](#).

You must be logged into your SAIC email account to complete the form and apply. If you have any technical difficulty, including problems accessing the form, please contact the CRIT Help Desk by calling 312.345.3535 or crithelpdesk@saic.edu. The form can also be accessed by pasting the link below into your browser:

<https://forms.gle/Gu7kroAo8w7P8h4c9>

Please convert all word documents into PDFs before uploading. Required files to upload include:

- 1) Brief bio and CV for each faculty member;
- 2) New Course Proposal form (if applicable – link [here](#));
- 3) Full course description (compiled from the New Course Proposal form to serve as an overview of your application);
- 4) Service to the School over the past two academic years (for tenured/tenure-track faculty only); and
- 5) Any other support materials and/or documentation. If a course has been previously taught, course evaluations for the team-taught course must be uploaded as part of the application.

REVIEW PROCESS

All Team-Teaching Award proposals are reviewed by the Dean's Selection Committee in consultation with representatives of the New Course Proposal Committee. **A proposal will only be considered with the support of the department chairs whose areas are impacted by the proposal (both faculty members' primary department chairs and one "parent" department chair identified). Incomplete proposals will not be considered.**

PLEASE NOTE THE FOLLOWING:

- Team-Teaching Awards are one-time awards.
- No incremental expenses related to the course will be funded.
- Team-Teaching Award courses must reach the standard minimum number of enrolled students (9) in order to run. Courses that ultimately do not reach the standard minimum number are subject to cancellation.

Notifications of awards will be emailed to the recipients, their department chairs, their executive directors, and their senior administrative directors in early/mid-November.

CONTACT

Questions about Team-Teaching Awards, "parent" departments, or the application process may be directed to Maya Gopalan, Associate Director of Academic Administration at mgopalan@saic.edu.