



STUDIO SYMPOSIA CO-TEACHING OPPORTUNITIES

DEADLINE: Monday, October 6th, 2025 by 5:00 pm.

ELIGIBILITY

- All regular tenured/tenure-track faculty and non-tenure-track faculty who are currently on contract in the degree programs.
- Have completed SAIC required trainings
- Have fulfilled credential documentation requirements
- Have submitted all required syllabi by the deadlines to the Dean's Office

AWARD

The Undergraduate Division invites proposals for Studio Symposia courses for the 2026–27 academic year to support interdisciplinary collaboration and innovative teaching at SAIC. These courses combine two 3-credit co-requisite classes—one studio and one academic—into a cohesive 6-credit interdisciplinary experience that reflects SAIC's commitment to uniting meaning and making as inseparable practices. Studio Symposia integrate shared themes, collaborative assignments, and co-taught instruction to model cross-disciplinary thinking and foster deep student engagement. Each course is co-taught by two faculty members, one from a studio department and one from an academic department, with each receiving credit for a full course toward their teaching load. Studio Symposia proposals must be approved by both faculty members' department chairs prior to submission and include a co-developed syllabus with shared instruction and distinct learning outcomes for each course component. Studio Symposia meet for five contact hours per week and are subject to minimum enrollment requirements. For a complete overview of the Studio Symposia Guidelines, please click [here](#).

In advance of submitting an application, interested faculty must reach out to the affiliated departments to discuss the proposed course and obtain approval from the respective chairs of each department. Please note that the Studio Department is responsible for providing classroom space for the course; the chair of the respective studio department will be asked to acknowledge this provision in the application form.

Faculty are strongly encouraged to begin planning conversations with their department chairs in the Spring semester prior to the Fall in which they plan to apply to teach a Studio Symposia course to ensure sufficient time and flexibility for incorporating the course into future scheduling and curriculum planning.

To prepare for work with department chairs in proposing new courses and incorporating them into the existing curriculum, faculty are encouraged to use the [Studio Symposia Application Tool](#) to complete an editable draft of their application that can be shared and refined with their department chair in advance of applying. When department(s) have signed

off, faculty can copy/paste their application information directly from the Application Tool into the Studio Symposia proposal form in CourseDog that serves as their official application.

Faculty should not submit the Studio Symposia proposal until they have received chair approval(s) to run the course in the 2026-27 academic year. In addition, departmental Senior Administrative Directors should be informed of the Chair's approval at the time that the application is submitted.

APPLICATION INSTRUCTIONS

Applications are due on or before Monday, October 6, 2025 by 5:00 pm.

To apply, complete the Studio Symposia proposal form in CourseDog.

Please convert all word documents into PDFs before uploading. Required files to upload include:

- 1) Brief bio and CV for each faculty member;
- 2) Service to the School over the past two academic years (applicable only to tenured and tenure-track faculty; non-tenure-track faculty are not required to submit this statement);
- 3) Studio Symposia course proposal that includes full course description, **learning goals and outcomes for each course component (studio and academic)**, co-teaching plan that articulates how faculty collaborate and provides an in-depth vision of the structure and design of the course; and
- 4) Any other support materials and/or documentation. If a course has been previously taught, course evaluations for the co-taught course must be uploaded as part of the application.

REVIEW PROCESS

All Studio Symposia proposals are evaluated by the undergraduate division in consultation with the dean of faculty. A proposal will only be considered with the support of the department chairs whose areas are impacted by the proposal. Incomplete proposals will not be considered.

PLEASE NOTE THE FOLLOWING:

- Approved Studio Symposia courses are scheduled for one academic year. Faculty who wish to teach the course again must submit a new proposal during the Fall semester of the year prior to the desired offering.
- No incremental expenses will be funded.
- Like any other course, Studio Symposia courses are expected to reach the standard minimum number of enrolled students (9) in order to run. Courses that ultimately do not reach the standard minimum number are subject to cancellation. Faculty are encouraged to work in concert with their departments in their efforts to advertise and promote their course.

Notifications of approvals will be emailed to the co-instructors, department chairs, executive directors, and senior administrative directors in early/mid-November.

CONTACT

Questions about Studio Symposia proposals or the application process may be directed to the Undergraduate Division at UGDIV@saic.edu.