



Sample Invitation Letter

For F-1/J-1 Students

ABOUT THIS SAMPLE LETTER

The International Student Affairs office encourages you to write letters of invitation for use in the visa interview of a friend or parent. Use the sample invitation letter below to structure a letter inviting your guests to the United States. International Student Affairs does not issue these standard letters.

(Date)

To Whom It May Concern:

I would like to invite **(name of guest)**, my **(relationship)** to visit me in Chicago, Illinois for **(reason)**. I am currently a full-time student at the School of the Art Institute of Chicago studying my **(undergraduate or graduate)** degree in **(name of program)**. I began my studies on **(month, day, year)** and expect to complete my studies no later than **(month, day, year)**. I have attached copies of my SEVIS I-20 and enrollment verification for your reference.

[OPTIONAL]

While visiting me, **(name of guest)** will be staying with me at my **(house/apartment or place where they will stay)**.

The address is **(your address)**.

If you have any questions, please do not hesitate to contact me.

Sincerely,
(Your original signature)

(Your Name)

(Your Address and Telephone Number)