

# FLAXMAN LIBRARY FILM & VIDEO ACCESS

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**CONTACT:**  
Carolyn Faber  
Media Collections Librarian  
[cfaber@saic.edu](mailto:cfaber@saic.edu) 312-629-1341

Requests for streaming and/or physical media for classroom use can be made using the [reservation form](#). Guidelines for **SAIC Faculty** are discussed below.

S/AIC staff, students and alumni, as well as independent researchers and scholars who wish to access the 16mm film collection may also use the [reservation form](#), or contact the [Media Collections Librarian](#) with questions.

## **Streaming Media**

The Flaxman Library will provide streaming links to films for faculty, upon request, subject to availability. Some titles can be provided quickly (within a day), while others take longer, and some titles are not available at all via streaming.

Streaming links frequently change for a variety of reasons, so they may not be the same from one semester to the next. If you plan to re-use links to films that we have provided in the past, we ask that you let us know the titles and the dates by which you need them so we can ensure continued access for you and your students.

## **Physical Media**

The Flaxman Library's physical films, and videos must be reserved at least 1 week in advance. Please use the [reservation form](#), or send a list of titles to the [Media Collections Librarian](#) with the following details: faculty name; date; time; screening location (building and room number); title; call number

### **16mm Film Study Collection**

SAIC Faculty may request classroom screenings of 16mm prints from the Flaxman's Film Study Collection, with a minimum of 1 week advance notice. Projection support, if needed, is subject to availability.

FVNMA TAs may check out prints for faculty or Flaxman staff to project.

Only Flaxman staff, FVNMA Technical Department staff, and FVNMA faculty who are experienced and comfortable with film handling, projection, and the school's equipment, may project prints from the Film Study Collection.

16mm prints must be returned immediately after class unless special arrangements have been made in advance. Damage or loss should be reported immediately to the library staff.

Please contact the [Media Collections Librarian](#) with questions.

**NON-CIRCULATING or LIBRARY USE ONLY:** Faculty may check out non-circulating/library-use-only physical media overnight, or longer, as needed. You may indicate your preferred return date on the reservation form or with circulation desk staff.

## **RENTALS**

Titles which are not available in our collection can be rented or [purchased](#) for your class. We ask for a minimum of 3-weeks notice in order to avoid incurring rush fees from our distributors. Costs are covered by the Library and typically do not impact class or department budgets. All rentals must be returned immediately after class unless special arrangements have been made in advance.