Getting Connected with Windows 98

Here is a list of things you will need before you get started.

- Windows installation CD-ROM
- Working modem
- Phoneline
- Your AIC e-mail account information.

*Note: If at anytime Windows asks for the Windows installation CD-ROM, just put it in the CD drive and follow the instructions on the screen.*

1. Double click on "**My Computer**" to open-up "**My Computer**".

2. Now double click the icon "**Dial-Up Networking**".
3. Now you should see a screen that says "Welcome to Dial-Up Networking". Click "Next" to continue.
4. Now a new window will come up that says "**Make a New Connection**". Type in the "Area code" box, "312" and put "416-0008" in the Telephone number box. Now click next.

5. Now another box will appear telling you that you have been successful. Now click "**Finish**".
6. Now you should be left with the Window titled Dial-Up Networking. Now it is time to test the connection. Double-click on the icon "AIC".
7. Now a Connect To box should appear. In the spot **User name**: "put your pop account". *I.E.: jsmith*. In the Password spot, put your "email password". *Note: If you want the system to remember your password click the Save password box, if not you will have to type in your password each time you dial in*. In the Phone number box you should see "416-0008", plus the area code depending on your area code. Now just click **"Connect"** and the modem should start dialing.
8. Now you should see a small box with the title Connecting to AIC, with a Status of Dialing...

9. If the Modem Pool at the Art Institute answers you should see the same box as above change Status to Verifying user name and password...
10. The Status box should change one last time before it disappears, it should read Status: Logging on to network...
11. Now if everything has been successful you should see a new box entitled "Connection Established" You can just click "Close" and you are ready to work. Note: If you done want this large box to appear each time you dial-in, click the "Do not show the dialog box in the future."
12. When connected, or if you have checked the previous dialog box and you want to see if you are connected, in the bottom right of your desktop, in the system tray you should see a little icon with two green boxes overlaying each other this will let you know that you are connected and ready to go.

13. Now to disconnect you can do a right click with you mouse when you move the pointer above the little system tray icon, that lets you know that you are connected, and click on "disconnect".
or you can just shutdown your PC normally and the modem will disconnect.

Questions? Comments?
Send email to: crithelp@artic.edu