



**DIVERSITY,  
EQUITY, &  
INCLUSION**

## **SAIC Diversity Infusion Grant (DIG) 2019-2020**

### **Request for Proposals**

The Diversity Infusion Grant (DIG) supports the research and resources necessary to make course revisions that broaden, refresh, and further SAIC's curricular offerings in relation to diversity, equity, and inclusion (DEI). Grantees will receive \$1000 to support this work. The Diversity Advisory Group's Curriculum Committee has created the SAIC Diversity Infusion Grant (DIG) to facilitate more intentional DEI practices in classrooms by faculty. The funds are intended to support faculty incorporating more diverse reading selections, a greater variety of global images, guest speakers, DEI pedagogy, and/or diversity related project assignments.

Grantees will receive funds in Spring 2019 and will use the summer months to research and redesign the syllabus. The updated course should be taught in Fall 2019 or Spring 2020. Following receipt of the award, grantees will be asked to submit a syllabus reflecting the curricular changes. The modified syllabus will be due to the Curriculum Committee two weeks prior to the beginning of the semester. Grantees will also be asked to participate in a public discussion about the modifications and learning outcomes at the conclusion of the semester. Research, images, readings and other resources that are included in the updated syllabus as a result of the grant will be collected and added to the Flaxman Libraries' Diversity Readings list. The revised syllabi will be posted publicly so that they are accessible to the SAIC community. Lastly, faculty will be asked to provide a short written narrative of how the changes impacted their course.

### **Eligibility**

- Full-time tenured, tenure-track, and adjunct faculty, as well as lecturers having taught at least six courses at SAIC, are eligible to apply.
- We encourage team taught courses to apply.
- Must teach the course proposed for modification in Fall 2019 or Spring 2020.
- Must have completed the DiversityEdu Training via the Bridge Learning Management System.
- Applicants must submit their Diversity Infusion Grant application to the Chair of the department that the course will be taught in for review and approval.
- Priority consideration is given to applicants who have not been awarded a Diversity Infusion Grant within the previous two years.

## **Submission**

**By or before April 5<sup>th</sup> email the following documents, formatted as PDFs (25 MB or less) to [saicdiversity@saic.edu](mailto:saicdiversity@saic.edu) using the naming convention of “Last Name\_DIG.pdf” and the subject line “DIG 2019”:**

- Diversity Infusion Grant (DIG) Application Form with approval signature from the Department Chair
- Current CV (no more than 3 pages)
- The original syllabus of the course to be redesigned
- 500-word proposal with a plan for changes and the impact it will have on your course. Please also include what you plan on using the funds for. In the past, recipients have used the grant for purchasing books, materials, travel to research sites, guest lectures and compensation for time spent furthering their education.

The Diversity Advisory Group Curriculum Committee will select the recipients of the grant. Priority consideration will be given to applicants who have not previously been awarded Diversity Infusion Grant.

Note: All Diversity Infusion Grants are distributed as one-time-payments, dispersed through regular payroll. Recipients will be sent a one-time-payment request form to sign and return. The grant amount is then added to regular payroll in four to six weeks. Since the award is subject to regular payroll taxes, recipients are encouraged to keep records and receipts of associated expenses to submit with their individual year-end tax return.

### **Commitments of DIG Recipients:**

- Serve on a Spring Semester panel sharing your process in revising the course and its subsequent impact.
- Provide a narrative of how the curricular changes impacted your course and your students' learning. This will be archived and used as a resource for future DIG Grant applicants.

## **Available Resources**

Please feel free to contact Christina Gómez, [cgomez3@saic.edu](mailto:cgomez3@saic.edu), if you have any questions or need any support in making curricular changes.

