



APPLICATIONS FOR ADJUNCT PAID LEAVES DURING ACADEMIC YEAR 2019-20 DUE MONDAY, OCTOBER 1, 2018

Part-time faculty with the rank of Adjunct Associate or Adjunct Full Professor are eligible to apply for a paid one-semester leave-of-absence. Compensation during a paid leave is modeled on sabbaticals for full-time faculty, and is equal to the recipient's current salary for the average number of degree courses taught each semester calculated over the past six years. Paid leaves are available during the fall or spring semester (not summer or winter interim sessions). Faculty who are awarded a paid leave must agree to return for at least one year of service following the leave and are expected to share their sabbatical experience in an on-campus exhibition or lecture upon their return.

ELIGIBILITY

SAIC Faculty who are eligible to apply for an adjunct paid leave:

- Have the rank of Adjunct Associate or Adjunct Full Professor
- Have taught at SAIC for at least 7 consecutive years
- Have not received a paid leave within the past 7 years

APPLICATIONS ARE DUE ON OR BEFORE MONDAY, OCTOBER 1, 2018 TO APPLY, complete the [Adjunct Paid Leave Application Form](#).

You must be logged in to your SAIC email account to complete the form and apply. If you have any technical difficulty, including problems accessing the form, please contact the CRIT Department. The form can be accessed by clicking on the link below or pasting it into your browser:

<https://goo.gl/forms/VXo7GeWUTgelvNQs1>

Please convert all word documents into PDFs before uploading. Required files to upload include: brief bio and CV; and one-page description explaining how a paid leave-of-absence will help sustain the excellence and professionalism of your teaching and practice.

Questions about Adjunct Paid Leaves and the application process can be directed to Molly Scranton, Associate Director of Faculty Affairs at mscranton@saic.edu. Members of the Dean's Selection Committee will evaluate and rank each application based on the merit of the proposal, length of service, contributions to the SAIC community, level of professional activity, and length of time since an applicant's past paid leave (if any). Note that there are a limited number of Adjunct Paid Leaves available in a given year. Notifications of awards will be emailed to the recipients, their department chairs, and their administrative directors in late October/early November.