The Department of Exhibitions & Exhibition Studies [E&ES] serves to enrich and augment the academic curriculum through active discourse on issues and ideas in contemporary art. Course-related exhibitions can operate as an integrated part of the teaching process, a culminating exercise, or a presentation that can be developed further subsequent to the end of a semester. Exhibitions occur in the Sullivan Galleries, other locations on-campus, and occasionally off-campus.

Course-related exhibition proposals are evaluated by several committees (see below) according to quality, resources, feasibility of timing, the number of course-related proposals received in a given academic year, benefit to the participating students and wider community, and contribution to the exhibitions program of SAIC. Thus, not all course-related exhibition proposals might be successful.

A course-related proposal may be submitted more than once. However, instructors should expect that once a proposal is accepted and realized as an exhibition, it might not be possible to do this same course show over consecutive years.

Course-related exhibition review process:

1. Department Chair approves this course for the AY 2016/17 schedule.
2. You submit this form (see next page) by Thursday, October 15, 2015.
3. E&ES Committee reviews and recommends which exhibition concepts should move forward and be developed for final review by Dean of Faculty.
4. You meet with E&ES staff about our proposal and submit a more detailed proposal including information on programs, budget, installation, timetable, and more.
5. Dean of Faculty makes final selection of course-related exhibitions. You must receive this final approval prior to posting your course for enrollment.
6. Once a course-related proposal is approved, the Department of E&ES makes the final determination as to scheduling and location of the exhibition.

Applications should be emailed to Christina Cosio (ccosio@saic.edu) no later than Thursday, October 15, 2015.

Questions? Contact: Trevor Martin, Director of Exhibitions (tmartin@saic.edu)
COURSE-RELATED EXHIBITION APPLICATION
FOR SULLIVAN GALLERIES

COVER SHEET

Contact Information

Working exhibition title: _______________________________________________________

Organizer Name: ____________________________________________________________

SAIC Affiliation (your title and department): ________________________________

Email: _____________________________________________________________________

Phone: ____________________________________________________________________

ATTACHMENTS: attach the following documents to your application

1. Course Description
2. Class Syllabus (if available)
3. One-page exhibition concept
4. Work Samples and accompanying slide script