2014-15 PAYMENT INFORMATION
GUIDE AND INSTRUCTIONS
**Important Information And Deadlines**

**FALL 2014**
- 7/7 Health insurance waivers and requests available online
- 7/7 Fall 2014 charges available online
- 7/7 Fall 2014 payment plans available online
- 7/22–7/25 First fall 2014 bill mailed
- 8/15 Full payment or complete payment arrangements due for fall 2014
- 8/27 Health insurance waivers and requests due
- 8/27 First day of fall 2014 classes

**SPRING 2015**
- 12/17 Health insurance waivers and requests available online
- 12/17 Spring 2015 charges available online
- 12/17 Spring 2015 payment plans available online
- 12/17–12/19 First spring 2015 bill mailed
- 1/1 2015–16 FAFSA available online
- 1/15 Full payment or complete payment arrangements due for spring 2015
- 1/22 First day of spring 2015 classes
- 1/22 Health insurance waivers and requests due
- 2/15 2015–16 FAFSA priority filing deadline for Illinois Residents
- 3/1 2015–16 FAFSA priority filing deadline

**STUDENT FINANCIAL SERVICES**
School of the Art Institute of Chicago
36 S. Wabash Ave., suite 1218, Chicago, IL 60603
312.629.6600 | 312.629.6601 fax
finaid@saic.edu | saic.edu/sfs

**OFFICE HOURS**
Monday–Friday, 8:30 a.m.–4:30 p.m.
While appointments are not necessary, please feel free to schedule one with us.

Student Financial Services is dedicated to helping you through the process of financing your education at SAIC, and has provided you with multiple ways to manage your payments. We encourage you to contact us at any time with any questions or concerns.

**FINANCIAL RESPONSIBILITY**
You are academically and financially responsible for the course(s) for which you are enrolled and/or for which you will be enrolled in the future. Neither failure to attend classes nor failure to pay tuition constitutes a drop and you will receive a grade for each class you are enrolled in unless it is officially dropped by the published deadline. You are responsible for reading and understanding the registration, withdrawal, add/drop, leave of absence, and refund policies as published in the current SAIC Bulletin. If you do not adhere to these policies, you may incur academic and/or financial penalties and you may be denied access to enrollment for future terms and/or refused the release of your official SAIC transcripts and/or diploma.

Enrolling in one or more classes at SAIC automatically authorizes SAIC and its agents to contact you via mobile phone, home phone, text messages, email, mail, and otherwise for any SAIC-related purposes. Service provider usage fees may apply.

**BILLING PROCESS**
Tuition and fee bills are mailed at the end of each month to students who have a balance due and to those who have had account activity since the last monthly bill.

Payment in full or complete payment arrangements of any balance not covered by financial aid must be made by the following dates in order to avoid late fees, restriction of access on campus, prevention from future registration and release of academic transcripts/diplomas:
- Fall: August 15
- Winter: December 15
- Spring: January 15
- Summer: May 15

Bills are sent to the student’s billing address as listed in SAIC Self-Service. If no active billing address is listed, the bill will be sent to the student’s home/permanent address or mailing address, respectively. Students are expected to monitor their student account, be current on payment of their balance, and maintain current addresses in SAIC.

**Self-Service**
Students may electronically request a statement of their tuition and fees account in SAIC Self-Service 24/7.

**ACCESS YOUR ACCOUNT ON LINE IN TWO EASY STEPS**
- Step 1: Sign into SAIC Self-Service at saic.edu/selfservice by entering your User Name and Password
- Step 2: Click on the “Student Center” link in the upper left-hand corner

**WAYS TO MAKE A PAYMENT**
**CASH, PERSONAL CHECK, MONEY ORDER**
(MADE PAYABLE IN U.S. CURRENCY)
SAIC Bursar’s Office:
37 S. Wabash Ave., room 711, Chicago, IL 60603
Office Hours:
Monday–Friday, 11:30 a.m.–4:30 p.m.
Important Information
And Deadlines

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TO DO:
1. View your account and billing address online
2. Select a payment plan each semester
3. Be sure payment is made by:
   - August 15: Fall
   - December 15: Winter
   - January 15: Spring
   - May 15: Summer

CREDIT CARD, AUTOMATED CHECK HANDLING (ACH)
- In CASHNet via SAIC Self-Service
- A service fee will be charged for credit card payments. There is no fee charged for ACH payments
- Students can set up an authorized user account to allow others to make a payment

WIRE TRANSFERS
- See wire transfer details and instructions at saic.edu/wiretransfer
- Per the wire transfer instructions, include student name and ID number in the wire transfer information in the email notification
- Students/families should send to SAIC at finaid@saic.edu

TUITION AND FEE PAYMENT PLAN
- In CASHNet via SAIC Self-Service
- Interest free tuition and fees payment plan is available through SAIC Self-Service ($50 enrollment fee per semester)
- Students can set up authorized user accounts to allow others to make payments
- Payment plans for each semester consist of four payments due the 15th of each month. Fall payment begins in August and spring begins in January. A three month plan is available for summer and begins on the 15th of May
- Enroll in Auto-Pay for automatic account deductions
- $40 late fee for each missed payment

TUITION
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<thead>
<tr>
<th>UNDERGRADUATE STUDENTS</th>
<th>$1,381 PER CREDIT HOUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRADUATE AND CERTIFICATE</td>
<td>$1,467 PER CREDIT HOUR</td>
</tr>
</tbody>
</table>

HOUSING CHARGES
162 NORTH STATE STREET RESIDENCES, JONES HALL AND THE BUCKINGHAM

| PREPAYMENT | $550 |
| MEAL PLAN - New Students | $750 PER SEMESTER $1,500 FOR THE YEAR |
| MEAL PLAN - Returning Students | $500 PER SEMESTER $1,000 FOR THE YEAR |
| SHARED | $4,180 PER SEMESTER $8,360 FOR THE YEAR |
| TRIPLE ROOM | $4,350 PER SEMESTER $8,700 FOR THE YEAR |
| DOUBLE ROOM | $5,500 PER SEMESTER $11,000 FOR THE YEAR |
| PRIVATE | $6,100 PER SEMESTER $12,200 FOR THE YEAR |
| SMALL SINGLE ROOM (JONES HALL ONLY) | $6,400 PER SEMESTER $12,800 FOR THE YEAR |
| SINGLE ROOM | $7,300 PER SEMESTER $14,600 FOR THE YEAR |

OTHER FEES
- HEALTH INSURANCE FEE $1,030 PER SEMESTER $2,060 FOR THE YEAR
- UPASS FEE $135 PER SEMESTER
- UPASS VENTRA CARD FEE $5 ONE TIME FEE
- TECHNOLOGY FEE $265 PER SEMESTER
- GRADUATION FEE $35
- NEW STUDENT ORIENTATION FEE (UNDERGRADUATE) $150 PER STUDENT
- ARTCARD REPLACEMENT FEE $15
- LATE REGISTRATION FEE $300 PER OCCURRENCE OF A SCHEDULE ARRANGEMENT AFTER THE END OF THE ADD/DROP PERIOD FOR THE SEMESTER
- COMPLETE WITHDRAWAL FEE $100 FOR THOSE WITHDRAWING FROM ALL COURSES DURING THE WITHDRAWAL PERIOD
- NO PAYMENT ARRANGEMENT FEE $150 FOR FAILURE TO ESTABLISH PAYMENT ARRANGEMENTS BY THE PAYMENT DUE DATE
- IMMUNIZATION FINE $100 PER SEMESTER FOR STUDENTS WHO ARE NOT IN COMPLIANCE WITH THE IL DEPT. OF PUBLIC HEALTH REQUIREMENTS. CONTACT HEALTH SERVICES FOR ADDITIONAL INFORMATION AT 312-499-4288 OR HEALTHSERVICES@SAIC.EDU
TO DO:
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2. Select a payment plan each semester
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<tr>
<th>MEAL PLAN – New Students</th>
<th>$750</th>
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<td>$1,500 FOR THE YEAR</td>
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<th>MEAL PLAN – Returning Students</th>
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<td>$1,000 FOR THE YEAR</td>
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<tr>
<th>SHARED</th>
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<td>$8,360 FOR THE YEAR</td>
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<th>TRIPLE ROOM</th>
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<td>$8,700 FOR THE YEAR</td>
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<tr>
<th>DOUBLE ROOM</th>
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<td>$11,000 FOR THE YEAR</td>
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<tr>
<th>PRIVATE</th>
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<td>$12,200 FOR THE YEAR</td>
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<thead>
<tr>
<th>SMALL SINGLE ROOM (JONES HALL ONLY)</th>
<th>$6,400</th>
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<td>$12,800 FOR THE YEAR</td>
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<tr>
<th>SINGLE ROOM</th>
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<td>$14,600 FOR THE YEAR</td>
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OTHER FEES

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<tr>
<th>HEALTH INSURANCE FEE</th>
<th>$1030</th>
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<tr>
<td></td>
<td>$2060</td>
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<tr>
<th>TECHNOLOGY FEE</th>
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<th>GRADUATION FEE</th>
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<tr>
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<th>ARTICARD REPLACEMENT FEE</th>
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Tuition And Fees
TO DO:
1. Complete a Health Insurance Waiver online in SAIC Self-Service if you would like to use your own comparable health insurance instead of SAIC’s health insurance.
2. After January 31, 2015, access your 2014 1098-T form in CASHNet (if eligible)
3. Enroll in SALT™: SAIC’s free Financial Literacy and Loan Management program at saltmoney.org.

HEALTH INSURANCE
SAIC health insurance is required for all enrolled full-time domestic and all full- and part-time international students. Health insurance coverage is also available, upon request, through SAIC Self-Service, to all domestic part-time degree-seeking students. Additional information about health insurance, including the SAIC policy, is available at saic.edu/healthinsurance.

Waivers may be granted to students who have their own health insurance coverage. Waiver requests must be completed by the end of the first day of classes for the fall and/or spring semester and are reviewed for comparable coverage. For more information on waiving coverage, visit saic.edu/healthinsurance.

TAX BENEFITS FOR EDUCATION
For those who are eligible, tax documents related to higher education benefits will be available online in CASHNet on or before January 31 each year. For questions, contact your tax accountant or the IRS.

SALT™
SAIC has partnered with SALT™ to offer students a free online financial literacy tool, to help manage their money and loans more effectively. SALT was created by American Student Assistance, a nonprofit organization, to help SAIC students and alums become more financially savvy. Activating your SALT membership allows you to take advantage of member-only features, like:
- Interactive money management tools that show you how to take control of your finances.
- A personal dashboard that consolidates and tracks all of your federal student loan information.
- Loan advice from SALT’s expert counselors.
- My Money 101, a self-paced resource that teaches you practical money management strategies for budgeting, credit cards, banking, and more.
- Access job and scholarship opportunities.
- Download their mobile app “Fixx™” to assist you in tracking your daily budget.

It is easy to sign up! Just visit saltmoney.org and choose the “sign up” link in the upper right-hand corner. For technical support, call 855.469.2724.

Information For Students Receiving Third Party Assistance

THIRD-PARTY ASSISTANCE
All third party assistance correspondence and payments being sent to SAIC should be sent directly to Student Financial Services, (not the Bursar’s office).

Students receiving assistance in paying their tuition and fees must notify the Student Financial Services office prior to the start of each semester. Examples of third-party assistance include college savings plans, veteran benefits, rehabilitation programs, or employee assistance programs. A student’s initial award package may have to be adjusted according to federal, state, and institutional awarding policies to accommodate this assistance.

OUTSIDE SCHOLARSHIPS
Students receiving grants, scholarships, or awards from a source other than SAIC must notify the Student Financial Services office of these awards. The notification to SAIC should include the name of the organization sending the funds, name of a contact person and phone number at the organization, and the dollar amount the student will receive. Students should inform the organization sending the funds to SAIC that their name and student ID number should appear on all correspondence related to the scholarship, grant, or award. Please be sure to send this information/payment to the Student Financial Services office and NOT to the Bursar’s office, as this will delay processing of these funds. SAIC is required by law to consider these awards as a part of the student’s financial aid package (529 plans are not included).

It may be necessary for SAIC to adjust the award package to meet federal, state, and institutional awarding policies. Scholarship letters that provide detailed information will allow the amount to be listed as “Anticipated Aid” on the student’s bills and statements. This will decrease the amount due (if any) to SAIC before classes start. Information on searching for outside scholarships is available on the SAIC website at saic.edu/sfs.
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TO DO:
1. Notify the Student Financial Services office if you are receiving an outside scholarship or using funds from a 529 plan to pay your bill
2. Notify the SAIC Registrar if you are receiving VA benefits
3. Follow steps below to ensure funds are received before August 15 for the fall semester, January 15 for the spring semester and May 15 for the summer semester

VETERAN’S BENEFITS
If you are a veteran of U.S. military service, or an eligible dependent under the Dependents Educational Assistance Program, you may qualify to receive benefits from the Department of Veterans Affairs (VA) for your attendance at SAIC.

SAIC’s Registrar and Student Financial Services office (Chapter 31 and Chapter 33 benefits) process degree-seeking students’ applications for the VA education benefit programs below:
- The Montgomery GI Bill (Chapter 30)
- The Dependents Educational Assistance Program (Chapter 35)
- The Vocational Rehabilitation Program (Chapter 31)
- The Selected Reserve Educational Assistance Program (Chapter 1606)
- The Post 9/11 GI Bill, including the Yellow Ribbon Program

POST 9/11 PROGRAM
Once you have determined your eligibility, completed the VA application process, and received your certificate of eligibility, you should visit the SAIC Registrar, Certifying Officer for SAIC, to submit your paperwork and discuss the details of the process. You should provide a copy of your certificate of eligibility to the SAIC Registrar. Upon receipt of this information, the Registrar will certify your enrollment and the Student Financial Services office will review your financial aid package for the inclusion of your VA benefits to be used for your attendance at SAIC.

YELLOW RIBBON PROGRAM
The Yellow Ribbon GI Education Enhancement Program (Yellow Ribbon Program) is a provision of the Post-9/11 Veterans Educational Assistance Act of 2008. Degree-granting institutions in the United States voluntarily enter into an annual agreement with the VA to participate in the Yellow Ribbon Program. For the 2014-15 academic year, eligible veterans admitted and enrolled in a degree program at SAIC may receive a maximum of $7,500 from the school in Yellow Ribbon funds. The actual amount of the benefit will be based on the number of credit hours taken and charged each semester. Under the Yellow Ribbon Program, the VA will match SAIC’s contribution to eligible veterans for each academic year that SAIC participates in the program. For the 2014-15 academic year, the VA matching funds is a maximum of $7,500 at SAIC.

To determine your eligibility for veteran’s benefits, visit the VA website at gibillva.gov, or contact them at 1.888.GIBILL1 (442.4551).

If you have any questions about this process, please contact the SAIC Registrar at 312.629.6700.

529 COLLEGE PLANS
Please be sure all information and payments are sent to the Student Financial Services office and not to the Bursars office to avoid a delay in the processing of these funds.

A 529 plan is an education savings plan operated by a state or educational institution designed to help families set aside funds for future college costs. Students should list the 529 plan amount in the asset section of the FAFSA if the 529 plan is in the name of the student or the dependent student’s parent. It may be necessary for SAIC to adjust a student’s fasa and their award package to meet federal, state, and institutional awarding policies. A 529 plan payment will be applied as a “payment” on the student’s account.

529 PLAN PROCESSING AND INSTRUCTIONS
Students using a 529 plan to pay for educational expenses must notify Student Financial Services prior to the beginning of the semester. Students should complete a request to receive funds from their state provider four weeks before the payment due date each semester that they are using the 529 plan as payment towards their tuition charges. Request dates are as follows:

<table>
<thead>
<tr>
<th>TERM</th>
<th>DATE TO REQUEST FUNDS FROM STATE PROVIDER</th>
<th>TUITION FEES PAYMENT DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer</td>
<td>April 15</td>
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</tr>
<tr>
<td>Fall</td>
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<tr>
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<tr>
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<td></td>
</tr>
<tr>
<td>Spring</td>
<td>December 15</td>
<td>January 15</td>
</tr>
</tbody>
</table>
**TO DO:**
1. Notify the Student Financial Services office if you are receiving an outside scholarship or using funds from a 529 plan to pay your bill
2. Notify the SAIC Registrar if you are receiving VA benefits
3. Follow steps below to ensure funds are received before August 15 for the fall semester, January 15 for the spring semester and May 15 for the summer semester

**VETERAN’S BENEFITS**
If you are a veteran of U.S. military service, or an eligible dependent under the Dependents Educational Assistance Program, you may qualify to receive benefits from the Department of Veterans Affairs (VA) for your attendance at SAIC.

SAIC’s Registrar and Student Financial Services office (Chapter 31 and Chapter 33 benefits) process degree-seeking students’ applications for the VA education benefit programs below:
- The Montgomery GI Bill (Chapter 30)
- The Dependents Educational Assistance Program (Chapter 35)
- The Vocational Rehabilitation Program (Chapter 31)
- The Selected Reserve Educational Assistance Program (Chapter 1606)
- The Post 9/11 GI Bill, including the Yellow Ribbon Program

**POST 9/11 PROGRAM**
Once you have determined your eligibility, completed the VA application process, and received your certificate of eligibility, you should visit the SAIC Registrar, Certifying Officer for SAIC, to submit your paperwork and discuss the details of the process. You should provide a copy of your certificate of eligibility to the SAIC Registrar. Upon receipt of this information, the Registrar will certify your enrollment and the Student Financial Services office will review your financial aid package for the inclusion of your VA benefits to be used for your attendance at SAIC.

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FINANCIAL AID ADJUSTMENTS BASED ON YOUR ENROLLED CREDIT HOURS

Your initial award package is calculated based upon the standard enrollment for your degree or certificate program, which is reflected on your award letter and in SAIC Self-Service under the “View Scheduled Disbursements” section of the Award Summary.

- You should inform the Student Financial Services office in writing or by email, as soon as possible, if your enrolled credit hours will be different than that listed on your award letter or in SAIC Self-Service. This will ensure more accurate billing statements, and may expedite the disbursement process and refund of any credit balances.
- After the add/drop period, financial aid packages are adjusted based upon actual enrolled credit hours for the semester.
- Financial aid will be disbursed to your account once aid has been adjusted, if necessary, and your financial aid file is complete.

REFUNDS AND FINANCIAL AID ADVANCES

- If, after final adjustments at the end of the add/drop period, you have a credit balance remaining on your record, a refund will be processed.
- You may be issued a refund earlier if you have a credit balance prior to the end of add/drop due to the disbursement of alternative or federal loans.
- If you anticipate having a credit balance during the term, you may be eligible to receive an advance before your aid has been disbursed. Advances are 50% of your anticipated credit balance up to $1,000. You may request an advance through SAIC Self-Service.
- If you have a refund or an advance, you will be notified through your SAIC email address.
- In exceptional situations, a “balance owed” may be created on your account if a financial aid advance or refund has been processed and adjustments are made to the award package at a later date, due to changes in enrollment and/or eligibility for aid.

To receive an advance or refund which will be deposited to your bank account, you must enroll in eRefund through SAIC Self-Service by clicking on the CASHNet link.

SAIC SELF-SERVICE — STATEMENT OF ACCOUNT, VIEW STUDENT ACCOUNT ACTIVITY AND REQUEST AN ADVANCE ON AN EXPECTED REFUND

Step A: Sign into SAIC Self-Service at saic.edu/selfservice.
Step B: Click on the “Student Center” on the upper left-hand corner.
Step C: Go to “Finances” section to request your own Statement of Account (please be sure to do so after July 7), view your financial aid account activity, access CASHNet and submit a request to receive an advance on an expected refund before classes have started.

- For family members that do not have access to SAIC Self-Service but need access to CASHNet, students can set up an authorized user account for parents or other family to make payments on the student’s behalf. See CASHNet instructions on the web at saic.edu/payment or in the Payment Guide.

OUTSIDE SCHOLARSHIPS AND 529 COLLEGE PLANS

All correspondence and payments should be sent to the Student Financial Services office. DO NOT send to the bursar’s office as this will delay processing of these funds.

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All students who are receiving a VA Benefit from any program of the VA education benefit programs should notify the SAIC Registrar VA representative to discuss the process. Students that are approved by the VA for Post 9/11 benefits will receive a Certificate of Eligibility that should be forwarded to the SAIC Registrar who will in turn, share the information with Student Financial Services for awarding purposes.

CASHNET — PAYMENT PLAN, AUTO PAY AND eREFUND

Once tuition and fees are posted to your account, you can log into SAIC Self-Service via saic.edu/selfservice and click on the CASHNet link to set up a payment plan. Auto-Payment and eRefund (enrollment is required) features are also located here. CASHNet is SAIC’s online payment and refund system.

- A four payment plan is available for fall and spring semesters. The Fall 2014 payment plan begins August 15 and the Spring 2015 payment plan begins on January 15. Summer 2015 term has a three payment semester plan starting May 15. Payments are due on the 15th of each month.
- The payment plan enrollment fee is $50 per semester. A $40 fee is charged for each late or missed payment.
- Students can set up an authorized user account for parents or other family to make payments on the student’s behalf. Additional information at saic.edu/payment.
- The amount budgeted on the plan each semester is the balance due after anticipated financial aid. The amount due on the plan will adjust as charges and financial aid are updated.

SAIC HEALTH INSURANCE WAIVER/REQUEST ONLINE FORM VIA SAIC SELF-SERVICE

- SAIC health insurance coverage is mandatory for all full-time and international students.
- Students who are not full-time or International may request health insurance.
- Students who have their own comparable health insurance coverage may request a waiver online.
- If waived, SAIC’s health provider will review your health insurance policy to confirm that it meets SAIC requirements. Students will be contacted if their policy is not comparable.
TO DO:
1. Notify the Student Financial Services office to recalculate your financial aid if your enrolled credit hours will be different than listed on your award letter and in SAIC Self-Service.
2. Sign up for eRefund through CASHNet in SAIC Self-Service.

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### 2014-15 Student Account Instructions and Checklist

**USE THIS CHECKLIST TO ENSURE YOU HAVE COMPLETED ALL THE NECESSARY STEPS TO FINANCE YOUR EDUCATION.**

<table>
<thead>
<tr>
<th>TASK</th>
<th>DUE DATE</th>
<th>DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Confirm your award matches your enrollment (if receiving aid)</td>
<td>Immediately</td>
<td>SAIC Self-Service, Payment Guide, page 8</td>
</tr>
<tr>
<td>Complete the “Figure Your Costs” budgeting Worksheet</td>
<td>June 1, 2014</td>
<td>Located at saic.edu/payment and in the SFS Office</td>
</tr>
<tr>
<td>Submit SAIC Health Insurance Waiver or Request — Online Only</td>
<td>August 27, 2014</td>
<td>SAIC Self-Service, Payment Information Guide, page 4</td>
</tr>
<tr>
<td>Run a Statement of Your Account and review your balance</td>
<td>July 7, 2014</td>
<td>SAIC Self-Service, click on “Account Inquiry”</td>
</tr>
<tr>
<td>Review your student account online in SAIC Self-Service</td>
<td>July 7, 2014</td>
<td>SAIC Self-Service, “Other Financial-Aid Activity”</td>
</tr>
<tr>
<td>Enroll in a semester payment plan through CASHNet</td>
<td>August 15, 2014</td>
<td>SAIC Self-Service, click on “CASHNet”. Do each semester</td>
</tr>
<tr>
<td>Enroll in Auto-Payment each semester</td>
<td>August 15, 2014</td>
<td>SAIC Self-Service, click on “CASHNet”. Do each semester</td>
</tr>
<tr>
<td>Enroll in eRefund in CASHNet if expecting an advance or refund</td>
<td>August 15, 2014</td>
<td>SAIC Self-Service, click on “Loan Advance Request”, right column</td>
</tr>
<tr>
<td>Request an advance if eligible beginning on August 15, 2014</td>
<td>Immediately</td>
<td>Send to Student Financial Services, Payment Guide, page 5</td>
</tr>
<tr>
<td>Outside Scholarship — Send correspondence and payments to SFS only</td>
<td>Immediately</td>
<td>Inform SAIC Registrar, Payment Guide, page 6</td>
</tr>
<tr>
<td>529 College Plans — Send correspondence and payments to SFS only</td>
<td>Immediately</td>
<td>Send to Student Financial Services, Payment Guide, page 7</td>
</tr>
<tr>
<td>Enroll in SAIC’s Financial Literacy/Loan Management Program</td>
<td>Immediately</td>
<td>selfmoneying, Payment Guide, page 4</td>
</tr>
<tr>
<td>Fall 2014 Full Payment or Complete Payment Arrangements</td>
<td>August 15, 2014</td>
<td>All steps required to pay your tuition and fees charges must be completed to complete your enrollment</td>
</tr>
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NONDISCRIMINATION POLICY

The Art Institute of Chicago, including both the School and the Museum, is committed to providing an inclusive and welcoming environment for its students, visitors, faculty, and staff, and to ensuring that educational and employment decisions are based on an individual’s abilities and qualifications. The Art Institute of Chicago does not tolerate unlawful discrimination based on race, color, sex, religion, national origin, disability, age, sexual orientation, gender identity, military or former military status, or any other status protected by federal, state or local law, in its programs and activities, public accommodations or employment practices.