

2016-2017 Early Aid Adjustment Form

If you will not be enrolled in the standard enrollment level for your degree program listed below, complete and submit this form to Student Financial Services indicating your actual level of planned enrollment. At the end of the add/drop period for each semester, your account will be reviewed and any additional adjustments to your financial aid awards will be made based upon your actual enrollment at that time should it differ from the planned enrollment indicated below.

Once this form is submitted and reviewed, your financial aid awards will be adjusted on your student account. Email notification will be sent once this is completed and the final adjusted award amounts can be viewed in SAIC Self-Service.

Degree Level

Undergraduate

Post-Baccalaureate

Graduate

Planned Enrollment Level

Semester	Number of Credit Hours
Summer 2016	
Fall 2016	
Winter 2017	
Spring 2017	

Student Name (Printed): _____ SAIC ID: _____

Student Signature: _____ Date: _____

Standard Enrollment Levels (Fall and Spring Semesters Only)*

15 Credit Hours

BFA – Bachelor of Fine Arts
BIA – Bachelor of Interior Architecture
BA – Bachelor of Arts
PBS – Post-Baccalaureate/Studio
MSHP – Master of Science/Historic Preservation
MDDO – Master of Design in Design Objects
MFAW – Master of Fine Arts/Writing
MARC – Master of Architecture
MFA – Master of Fine Arts
MDF – Master in Design/Fashion, Body, & Garment

12 Credit Hours

MAAAP – Master of Arts/Art Administration & Policy
MAT – Master of Arts/Teaching
MAAT – Master of Arts/Art Therapy
MANAJ – Master of Arts/New Arts Journalism
PBF – Post-Baccalaureate/Fashion

9 Credit Hours

MAAE – Master of Arts/Art Education
MAAH – Master of Arts/Art History
MAHA – Dual Degree (MAAH/MAAAP)
MAVCS – Masters of Arts/Visual and Critical Studies

6 Credit Hours

MFA Low Residence

* New Graduate students: please note if you have applied to more program, your initial award may not have been packaged in the program you have decided to attend.

Financial Aid:

Adjusting Your Aid for Enrollment

Because the cost of attendance and the cost of tuition are calculated per credit hour, your eligibility for financial aid (grants, scholarships, loans and work-study) is also calculated per credit hour. Students are awarded their financial aid package according to SAIC's standard enrollment.

If you decide to enroll for more or less credit hours than the standard enrollment for your program of study, your actual enrolled credit hours will be different than your original financial aid award package and your award will need to be recalculated (repackaged). If your actual enrolled credit hours are more than the standard enrollment, certain funds may be increased while other may remain the same. If your actual enrolled credit hours are less, some funds may be decreased while other may remain the same. These calculations are governed by federal, state and institutional regulations and policies.

Inform us if your actual enrolled credit hours will not be the standard enrollment

You should inform the Student Financial Services office as soon as you know you will not be enrolled in the standard enrollment for your program by submitting this **Early Aid Adjustment Form**. This will ensure more accurate billing statements and may expedite the disbursement process and refunding of any credit balances. If you do not notify the SFS office to adjust your aid, your tuition and fee bills and student account statements will not be accurate. This could also cause a delay in disbursement to your student account and the processing of any refunds or advances you may be expecting.

If you do not notify the Student Financial Aid office to adjust your aid for enrollment, your aid will be adjusted after the add/drop period is complete each semester. Financial aid will be disbursed to your account once aid has been adjusted (except for private or Direct Loans which may be disbursed up to 10 days before the semester begins) and your financial aid file is complete.

You should submit your aid adjustment form to Student Financial Services to adjust your financial aid package by the following dates in order to ensure your billing and account statements are up to date.

Semester	Aid Adjustment Form Priority Submission Date	Estimated First Bill Date (approx. third week of each month)
Summer	April 1	Third week of April
Fall	July 1	Third week of July
Winter	November 1	Third week of November

Spring

December 1

Third week of December