



APPLICATIONS FOR ADJUNCT PAID LEAVES DURING ACADEMIC YEAR 2018-19 DUE FRIDAY, SEPTEMBER 29, 2017

Part-time faculty with the rank of Adjunct Associate or Adjunct Full Professor at the School of the Art Institute of Chicago are eligible to apply for a paid one-semester leave-of-absence. Compensation during a paid leave is modeled on sabbaticals for full-time faculty, and is equal to the recipient's current salary for the average number of degree courses taught each semester calculated over the past six years. Paid leaves are available during the fall or spring semester (not summer or winter interim sessions). Faculty who are awarded a paid leave must agree to return for at least one year of service following the leave and are expected to share their sabbatical experience in an on-campus exhibition or lecture upon their return.

ELIGIBILITY

SAIC Faculty who are eligible to apply for an adjunct paid leave:

- Have the rank of Adjunct Associate or Adjunct Full Professor
- Have taught at SAIC for at least 7 consecutive years
- Have not received a paid leave within the past 7 years

APPLICATION REQUIREMENTS

A written proposal in pdf format which includes the following:

- Description, at least one page in length, explaining how a paid leave-of-absence will help sustain the excellence and professionalism of your teaching and practice
- Description of a presentation/exhibition/lecture to be made upon return from the leave
- Current CV
- Dates of proposed leave (Fall 2018 or Spring 2019)

Members of the Dean's Selection Committee will evaluate each application based on the merit of the proposal, length of service and contributions to the SAIC community, level of professional activity, and length of time since an applicant's past paid leave (if any). Department Chairs/Directors of the finalists' primary department will be contacted for verification of good standing within the department. Note that there are a limited number of paid leaves available in a given year.

DEADLINE FOR APPLICATIONS: FRIDAY, SEPTEMBER 29, 2017

Submit application materials to Molly Scranton, Assistant Director of Faculty Affairs, via email at mscranton@saic.edu with subject line FACULTY NAME_DEPARTMENT_ADJ PAID LEAVE. Please be sure to also notify your Department Chair of your application submission.

Members of the Dean's Selection Committee will review all proposals and determine final selections in October. Notifications of awards will be emailed between mid-October and early November to candidates and their department administrators to facilitate departments completing their 2018-19 course schedule.

Questions? Contact Molly Scranton at 312-899-7472 or mscranton@saic.edu.